

STATE EXAMINATIONS COMMISSION

RACE SCHEME LEAVING CERTIFICATE/LEAVING CERTIFICATE APPLIED REACTIVATION FORM 2017

USE THIS FORM TO APPLY FOR REACTIVATION OF REASONABLE
ACCOMMODATIONS GRANTED AT JUNIOR CERTIFICATE

Closing date for submission of this form is 9th December 2016.

SECTION 1

Candidate Identification Details

Nature of Difficulty (please tick as appropriate)

Learning Hearing Visual Physical

Leaving Certificate LCA Year 1 LCA Year 2

Year in which candidate sat the Junior
Certificate examination (please tick) 2014 2015

Name of Candidate: _____

Personal Public Service Number:

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Date of Birth: _____ Male Female

Name of School: _____

School Address: _____

Roll Number

School Phone No

School e-mail address: _____

Application form prepared by: _____ Role within school: _____

SECTION 2

The following accommodations were granted to the above candidate at the Junior Certificate and I hereby apply for their reactivation for the 2017 Leaving Certificate examination. I testify that the conditions which gave rise to the granting of these accommodations still exist and that the candidate is receiving appropriate interventions as part of a continuum of support.

ACCOMMODATIONS ON THE GROUNDS OF A LEARNING DIFFICULTY

Please note that applications on behalf of candidates with the writing difficulty associated with dyspraxia or dysgraphia should also be made under this section

Supporting documentation should not accompany the form but should be held in the school.

Please indicate the accommodations recommended by a ✓ in the relevant box.

(a). READING ACCOMMODATIONS

Reading Assistance

Individual Reader

(b). WRITING ACCOMMODATIONS

N.B. Please note that it is expected that a candidate granted a Scribe at Junior Certificate should, following interventions at school level during senior cycle, now be proficient in the use of a word processor.

EXEMPTION FROM ASPECTS OF SPELLING AND GRAMMATICAL COMPONENTS IN LANGUAGE SUBJECTS

Please note the following accommodations preclude the assessment of aspects of spelling and grammatical components in language subjects.

WORD PROCESSOR
(spell check enabled)

RECORDING DEVICE

SCRIBE - A scribe should only be recommended in the most exceptional circumstances as the SEC expects that most candidates will use a word processor or recording device if they have a difficulty with writing. It is not acceptable for the candidate to “choose” not to use a Word processor or recording device. Please outline below, the reason(s) why these aids are deemed unsuitable.

WORD PROCESSOR: _____

RECORDING DEVICE: _____

SECTION 3

APPLICATION ON THE GROUNDS OF A HEARING DIFFICULTY

Please indicate the accommodations recommended by a ✓ in the relevant box(es).

PERSONAL CD PLAYER IN MAIN CENTRE FOR AURAL EXAMINATION(S)

SPECIAL CENTRE FOR AURAL EXAMINATION(S)

MODIFIED AURAL EXAMINATION

EXEMPTION FROM AURAL SECTION OF EXAMINATION

SIGN LANGUAGE INTERPRETER

SECTION 4

APPLICATION ON THE GROUNDS OF A VISUAL DIFFICULTY

Please indicate the accommodations recommended by a ✓ in the relevant box(es).

ENLARGED EXAMINATION PAPERS -

The enlarged examination papers are requested for the following subject(s)

BRAILLED VERSION OF EXAMINATION PAPER

The brailled version of examination papers are requested for the following subjects

MODIFIED VERSION FOR VISUALLY IMPAIRED

The modified version of the examination papers are requested for the following subjects:

THE USE OF LOW VISION AIDS/MAGNIFIERS AND READING LAMPS

READING ASSISTANCE

INDIVIDUAL READER

WORD PROCESSOR
(spell check disabled)

COLOUR IDENTIFIER
(GEOGRAPHY ONLY)

SECTION 5

APPLICATION ON THE GROUNDS OF PHYSICAL DIFFICULTIES

(Including physical, medical, sensory, emotional and behavioural conditions)

Please note that applications on behalf of candidates with the writing difficulty associated with dyspraxia or dysgraphia should be made under section 2.

N.B. Please note that it is expected that a candidate granted a Scribe a Junior Certificate should, following interventions at school level during senior cycle, now be proficient in the use of a Word processor.

Please indicate the accommodations recommended by a ✓ in the relevant box(es).

WORD PROCESSOR
(spell check disabled)

RECORDING DEVICE

SCRIBE - a Scribe should only be recommended in the most exceptional circumstances as the SEC expects that most candidates will use a word processor or recording device if they have a difficulty with writing. It is not acceptable for the candidate to “choose” not to use a Word processor or recording device. Please outline below the reason(s) why these aids are unsuitable.

WORD PROCESSOR: _____

RECORDING DEVICE: _____

HELPER IN PRACTICAL TESTS

USE OF DRAFTING MACHINES/DRAWING BOARDS

USE OF A SHARED SPECIAL CENTRE

(in very exceptional circumstances a separate written application may be made for an individual special centre)

If not signed by Candidate, Parent/Guardian and Principal, this form will be returned.

Parental/Candidate Consent

I certify that

- (a) I have read and understand the 2017 RACE guide for students.
- (b) I understand the accommodation(s) being sought and I consent to the school making all necessary information available to the State Examinations Commission.
- (c) I understand that if I am accommodated in an individual special centre, audio recording may be in operation in that centre.

Signed

Candidate: _____ Date: _____

Parent/
Guardian: _____ Date: _____

SCHOOL ENDORSEMENT

I have read the 2017 RACE *Instructions for Schools* and I certify that this candidate is eligible for the accommodations recommended according to these instructions and that the conditions which gave rise to the granting of these accommodations at the Junior Certificate examination still exist. I understand that the SEC has the right to review the evidence and information in support of any and all applications. I understand that the SEC has the right to refuse this application if eligibility has not been properly assessed.

School Principal

Date

All closing dates will be strictly applied.

Data Protection

The State Examinations Commission (SEC) is registered data controller with the Office of the Data Protection Commissioner. The personal information provided in this application form shall be processed in accordance with the provisions of the Data Protection Acts and solely processed for the purpose of administering the application.

The personal information will not be disclosed to any external third party without the consent of the candidate or his/her parents except where necessary to comply with statutory requirement or where an organisation is acting on our behalf.

A candidate has the right to request access to his/her personal data as well as the right to rectify and, where applicable, erase any inaccurate, incomplete or immaterial personal data processed by the SEC.