



Coimisiún na Scrúduithe Stáit
State Examinations Commission

Corr na Madadh, Baile Átha Luain, Co. na hIarmhí
Cornamaddy, Athlone, Co. Westmeath.

Circ S70/19

LEAVING CERTIFICATE AND LEAVING CERTIFICATE APPLIED

REASONABLE ACCOMMODATIONS 2020

CLOSING DATE FOR APPLICATIONS: 25th OCTOBER 2019

The application forms for the RACE scheme for the 2020 Leaving Certificate examinations are enclosed. Also enclosed are copies of the *Reasonable Accommodations at the 2020 Certificate Examinations - Instructions for Schools*.

The SEC made significant improvements to the RACE scheme for the 2017 examinations and would like to thank all schools for their co-operation with the administration of the new process. Some of the common problems encountered when processing previous year's applications are outlined in detail in Section 4.3 of the *"Instructions for Schools"* and should be referred to before engaging with the application process.

Please ensure that everyone involved in the application process reads and understands the *Instructions for Schools* before commencing the process. These instructions will guide you through the assessment of eligibility and the application process. The *Reasonable Accommodations at the 2020 Certificate Examinations - Instructions for Schools* replaces all previous instructions, guidelines and circulars in relation to the RACE scheme.

Further copies of the *Instructions for Schools* and the application forms can be accessed on our website www.examinations.ie or can be requested by contacting the numbers below.

The application forms for the RACE Scheme for the 2020 Junior Cycle examination will issue to schools in October along with a small number of copies of the "Guide for Students".

The closing date for the receipt of the Leaving Certificate applications is **Friday 25th October 2019**. This closing date will be strictly applied. Please write 'RACE' on the top left hand corner of the envelope.

The SEC expects to be issuing decisions on *fully completed* Leaving Certificate/LCA RACE applications before the end of January 2020.

If you need assistance on any aspect of the application process, please contact us by e-mail at race@examinations.ie or by phone at any of the numbers below.

Paddy Quinn
Higher Executive Officer
October 2019



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Ciorclán S70/19

AN ARDTEISTIMÉIREACHT AGUS AN ARDTEISTIMÉIREACHT FHEIDHMEACH
SOCRUITHE RÉASÚNTA 2020

DÁTA DEIRIDH LE hAGHAIDH IARRATAS: 25 DEIREADH FÓMHAIR 2019

Tá na foirmeacha iarratais do scéim na socruithe réasúnta i scrúduithe na hArdteistiméireachta (scéim RACE) 2020 faoi iamh anseo. Iniata chomh maith tá cóipeanna den leabhrán eolais *Socruithe Réasúnta sna Scrúduithe Teistiméireachta 2020 – Treoracha do Scoileanna*.

Tá feabhsuithe suntasacha curtha i bhfeidhm ag CSS ar an scéim RACE do scrúduithe ó bhí 2017 ann, agus tá an Coimisiún buíoch de na scoileanna go léir as a gcomhoibriú i riarachán na bpróiseas nua. Tá cur síos in Alt 4.3 den leabhrán *Treoracha do Scoileanna* ar chuid de na fadhbanna ba choitianta a tháinig chun solais agus iarratais ó bhlianta á bpróiseáil. Is ceart féachaint ar an alt seo sula dtosaítear ar an bpróiseas iarratas a chur isteach.

Déan deimhin de le do thoil go bhfuil gach duine, atá bainteach le hiarratas a dhéanamh ar shocrú réasúnta, ar an eolas faoin bpróiseas agus gur léigh sé/sí an leabhrán *Treoracha do Scoileanna*, agus gur thuig sé/sí a bhfuil ann sula dtugtar faoi iarratas a dhéanamh. Míneoidh na treoracha seo duit gach a bhaineann le cáilitheacht iarrthóra a mheas agus le próiseas an iarratais. Sáraíonn an leabhrán *Socruithe Réasúnta ag na Scrúduithe Teistiméireachta 2020 – Treoracha do Scoileanna* gach doiciméad a eisíodh cheana maidir leis an scéim RACE; níl feidhm feasta ag aon treoracha, ag aon treoirilínte ná ag aon chiorcaláin ó dháta níos luaithe ar an ábhar seo.

Is féidir cóipeanna breise de *Treoracha do Scoileanna* agus foirmeacha iarratais a fháil ar ár suíomh gréasáin www.examinations.ie nó iad a lorg díreach ón oifig ar na huimhreacha teileafóin thíos.

Déanfar na foirmeacha iarratais don scéim RACE do na scrúduithe ag Teastas Sóisearach 2020 a eisiúint do scoileanna i mí Dheireadh Fómhair chomh maith le líon beag cóipeanna *Eolaí do Mhí Léinn*.

Is é an dáta deiridh chun iarratais a fháil ar an scéim RACE d'Ardteistiméireacht ná **Dé hAoine 26 Deireadh Fómhair 2019**. Cuirfear an spriocdháta seo i bhfeidhm go daingean. Scríobh le do thoil 'RACE' ar an gcúinne clé uachtarach den chlúdach.

Tá faoi CSS cinntí a eisiúint roimh dheireadh mhí Eanáir 2020 maidir le hiarratais RACE atá *comhlíonta go hiomlán d'Ardteistiméireacht/Ardteistiméireacht Fheidhmeach 2020*.

Má tá cúnaimh ar bith ag teastáil uait faoi ghné ar bith den phróiseas iarratais, déan teagmháil linn ar r-phost ag race@examinations.ie nó ar an bhfón ag ceann ar bith de na huimhreacha thíos.

Paddy Quinn
Ardoifigeach Feidhmiúcháin
Deireadh Fómhair 2019