

## Exceptional Arrangements for the Completion of Practical Coursework, 2021

### Application for exemption from Practical Coursework Component Leaving Certificate/Junior Cycle 2021

#### Candidate Details

Name: \_\_\_\_\_

Personal Public Service Number: \_\_\_\_\_

Examination Number: \_\_\_\_\_

#### School Details

Name and address: \_\_\_\_\_

Roll No: \_\_\_\_\_

Phone Number: \_\_\_\_\_

e-mail address: \_\_\_\_\_

Please provide details in relation to the exemption requested on behalf of the candidate

Examination Type (LC or JC)	Subject	Practical Component Description

#### School Endorsement

I confirm that in the case of the candidate named above, the school has approved an adapted education provision in accordance with the guidelines *Continuity of Schooling: supporting post-primary students who are at very high risk to COVID-19 (Department of Education and Skills September 2020)*.

I enclose a copy of the letter that the school received from a medical professional stating that the student falls into the category of having an underlying medical condition that makes him/her extremely vulnerable from contracting COVID-19 and which was the basis on which the school approved the adapted education provision.

Accordingly, the candidate meets the eligibility criteria for an exemption from the practical coursework described above.

I have informed the candidate that I am applying for an exemption on their behalf and that a corresponding annotation will appear on their statement of provisional results and certificate. I

have received the consent of the candidate (and that of his/her parent or guardian in the case of a candidate under the age of 18) to make this application on those terms.

\_\_\_\_\_  
School Principal

\_\_\_\_\_  
Date

### **Data Protection**

The State Examinations Commission (SEC) is a registered data controller with the Office of the Data Protection Commissioner. *The Personal data provided by you in this application form will be processed in accordance with the provisions of the Data Protection Acts and solely for the purpose of administering the application.*

*The personal information will not be disclosed to any external third party without the consent of the candidate or his/her parents except to comply with a statutory requirement. A candidate has the right to request access to his/her personal data as well as well as the right to rectify and, where applicable, erase any inaccurate, incomplete or any immaterial personal data processed by the SEC.*

Completed Application Forms should be returned no later than **29<sup>th</sup> January 2021** to:

State Examinations Commission  
Practicals Section  
Cornamaddy  
Athlone  
Co Westmeath  
N37 TP 65

Please mark the envelope: "PRACTICAL COURSEWORK EXEMPTION 2021"

OR

Alternatively, a signed scanned copy of the Application Form(s) together with the supporting medical evidence can be sent by e-mail to [practicals@examinations.ie](mailto:practicals@examinations.ie)