

RACE SCHEME 2019

Before completing this form, you must consult the governing Circular 58 /19 Extension of the RACE Scheme to provide alternative examinations for bereaved Leaving Certificate Candidates
This form must be completed immediately

LEAVING CERTIFICATE and LEAVING CERTIFICATE APPLIED EMERGENCY APPLICATION FORM: BEREAVEMENT SECTION 1. CANDIDATE IDENTIFICATION DETAILS

Name of Candidate: Examination No:

Personal Public Service Number: [grid]

Date of Birth:

Email address of candidate:

Mobile Phone Number of candidate:

Name of School:

School Address:

Roll Number:

School Phone No: Principal's Mobile Phone No:

School e-mail address:

Name of Deceased:

Relationship of deceased to candidate:

Date of Death:

Date of Funeral:

Please attached a copy of the funeral notice.

Dates on which candidate will be absent from their examinations

- 1. Morning Afternoon
2. Morning Afternoon
3. Morning Afternoon

Form prepared by: Role within school

## SECTION 3. APPROVAL

### Parental/Guardian/Candidate Consent

I declare that I meet the criteria for access to the alternative examinations as details in the governing circular 58/19. I consent to:

- (a) This application being made on my behalf under the RACE Scheme
- (b) The accommodation(s) being applied for on my behalf and to the school making all necessary information available to the State Examinations Commission.
- (c) My personal details as provided on this form to be used by the SEC to contact me about any aspect of this application or the alternative examination sitting.

I understand that the SEC has the right to review the evidence and information in support of any and all applications. I note the SEC reserves the right to seek independent proof of the bereavement.

I have noted the dates and time of the alternative July sittings and will make myself available to attend the designated location as scheduled.

#### Signatures

1. Candidate: \_\_\_\_\_ Date: \_\_\_\_\_

2. Parent or Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

### SCHOOL ENDORSEMENT

I have read and understood the 2019 RACE Circular S58/19 and the terms and conditions upon which this relief is provided. I certify that this candidate is eligible in line with this Circular. I understand that the SEC has the right to review the evidence and information in support of any and all applications. The SEC must be satisfied as to the validity of the application and will reserve the right to seek independent proof of the bereavement.

\_\_\_\_\_  
School Principal

\_\_\_\_\_  
Date

#### Data Protection

The State Examinations Commission (SEC) is registered data controller with the Office of the Data Protection Commissioner. The personal information provided in this application form shall be processed in accordance with the provisions of the Data Protection Acts and solely processed for the purpose of administering the application.

The personal information will not be disclosed to any external third party without the consent of the candidate or his/her parents except as indicated throughout this form or where necessary to comply with statutory requirement or where an organisation is acting on our behalf.

A candidate has the right to request access to his/her personal data as well as the right to rectify and, where applicable, erase any inaccurate, incomplete or immaterial personal data processed by the SEC.