



**Coimisiún na Scrúduithe Stáit**  
State Examinations Commission

**Corr na Madadh, Baile Átha Luain, Co. na hIarmhí**  
Cornamaddy, Athlone, Co. Westmeath.

Telephone: +353-906442845/56/2877. Fax: +353-90-644 2807  
Web: www.examinations.ie E-mail: financial@examinations.ie

**Aggregate Kilometres Claim for calendar year 20\_\_**

*Refer to Memo/Instruction from the Department of Expenditure and Reform available at [www.examinations.ie](http://www.examinations.ie) under Information for Contract Staff before completing this form.*

**PPSN:** \_\_\_\_\_ **Name:** (Block Capitals) \_\_\_\_\_

**Address:** \_\_\_\_\_

**Contact Details:** Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**Car Reg Details:** No. \_\_\_\_\_ **C.C.** \_\_\_\_\_

**SEC: Appointment Type (s)** e.g. Superintendent/Examiner. \_\_\_\_\_

The Commission reserves the right to confirm the above details with the Department of the Environment and Local Government and state funded bodies.

Distance Bands (KMS)	Date		Name & Address of state -funded body	Engine Capacity up to 1200cc	Engine Capacity 1201cc to 1500cc	Engine Capacity 1501cc and over
	From	To		Enter <u>No.</u> of Kms		
Band 1: 0 - 1,500						
Band 2: 1,501 - 5,500						
Band 3: 5,501 - 25,000						
Band 4: 25,001 and over						

**DECLARATION:** *I confirm that I have read and understood that I qualify under the terms of the D.P.E.R. memo/instruction and that;*

- *the SEC is my main employer*
- *the particulars entered in this claim are correct,*
- *the distance band for mileage is correct when combined with official travel undertaken for other state-funded entities (where applicable),*
- *the claim is in strict accordance with relevant official circulars*
- *the amounts claimed were wholly and necessarily incurred in the actual discharge of official duties and represent the best value for money,*
- *a claim has not been made to (or will not be made to), or any amount paid by (or will be paid by), another entity in connection with the matters which are the subject of this claim.*

**Signature;** \_\_\_\_\_ **Date:** \_\_\_\_\_



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